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| Projekt |  |

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| WAS | |
| Projektinhalt | Ist-Stand |
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| WARUM | |
| Ziele | Nutzen |
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| Nicht-Ziele | Chancen |
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| WER | |
| Projektleitung | Auftraggeber |
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| Projektteam | Lenkungskreis |
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| WANN | |
| Start | Ende |
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| WIEVIEL | |
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| WORAUF ACHTEN | |
| Risiken | Schnittstellen |
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